



Cajon Valley Union School District
736 East Main Street
El Cajon, CA 92020

Citizens' Oversight Committee (COCU) of the Cajon Valley Union School District

Minutes Unadopted

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order by Deanna Markle on January 6, 2020 at 9:00 a.m. at the Cajon Valley Union School District.

Members Present: Victor Garcia, Susan Hertz, Robert (Bob) Kiesling, Peter Lunn, and Deanna Markle. **Apologies:** Steve Devan and Shien Killyen

District Staff: James Boardman, Matt Burdette, Scott Chaudhri, Sharon Clay, Sharon Dobbins, Louise Gibson, Jon Guertin, Vicki...

WELCOME

Deanna welcomed everyone to the meeting.

APPROVAL OF MINUTES

The minutes from the October 9, 2019 meeting were approved, a motion made by Bob Kiesling, seconded by Victor Garcia, and carried 5-0.

PROJECT UPDATES

Sharon indicated that the new modular classroom project at Johnson went out to bid in December, and there was a good break. Completion/occupancy is scheduled for June. James added that the temporary portable classrooms will be removed once construction is complete.

Naranca Elementary is expected to go out to bid in May or June. Construction should start in June or July, with completion in January 2021.

BUDGET UPDATES

Sharon reviewed the following budget updates:

Prop C Budget Status Report: This report shows total budget for each project, as well as the committed and expended amounts and budget remaining. The report also shows savings moved to the general fund. The report indicates that the Johnson project is well on track and will be completed by June. It also notes that the budget for Naranca (which is still in design) will increase to allow for the replacement of seven portables with permanent classroom spaces and related costs.

Prop EE Bond Fund. These reports showed the BOE's authorization (issued and remaining), as well as revenues and expenditures. The uncommitted fund balance of \$6,455,776 with remaining authorization of \$7,000,000.

Jon shared information regarding the Apple replacement program, adding that they have new software and all devices are encrypted and the new caps are helping the Chromebooks to last longer. He concluded that the information management and data backup maintenance is in house.

FACILITIES MAINTENANCE

Sharon reviewed the projects identified in the Facilities Maintenance Program's prioritization process. She highlighted that the District worked with a financial consultant to develop a new bond measure so that the highest priority projects would be on the ballot. The measure will be on the March 3, 2020 ballot.

2020 BOND MEASURE

Sharon explained that the Presentation for the San Diego County Layovers Association (SDCLA) was presented to the San Diego County Layovers Association (SDCLA) and endorsed the ballot argument in favor of the bond measure.

Scott shared that a recent poll indicated approximately 65% of Coconino County residents support the bond measure. He mentioned that the bond measure is currently being advocated.

Scott added that a fact sheet will also be a part of the bond measure. He mentioned that the fact sheet will be available via the website.

ANNUAL COC REPORT TO THE COMMUNITY

Sharon will send a draft of the Annual Report to the COC members by the end of the week to review. The report will be finalized by the end of February.

ANNUAL BOND MEASUREMENT REPORT

Sharon shared that the annual performance and financial report will be presented at the meeting in April. The audit report will be emailed to COC members prior to the meeting.

DISCUSSION/OTHER

ADJOURNMENT

The meeting was adjourned at 10:45 AM.

NEXT MEETING

The next COC meeting is scheduled for Wednesday, April 8, 2020, 9:00 AM, Development Room #1.

SIDEWALK REPLACEMENTS

Greenfield Middle School's sidewalk replacement project is currently in progress. Work has begun and should be completed in August.

BUDGET STATUS

Budget status reports are attached for the construction bond program (Prop C) and the program (Prop EE). These reports ensure all invoices are received and accrued before finalizing the fiscal year and financial reports.

POSSIBLE NOVEMBER 2020 BOND MEASURE

At a special Board meeting on July 16, 2020, the Board would authorize a \$125 million bond measure. This is substantially less than the previous \$220 million bond measure in March 2020. The current property tax rate

NEXT MEETING

I will contact COC members to set up a time for a Zoom meeting report. In the meantime, please contact me if you have any questions.

Sharon Dobbins
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Budget vs. Commitments
As of: 6/30/2020

Project Name	Total Budget	Total Commitments	Remaining	Expenditures		
D-7501 Water Line Replacement	54,892	54,892	-	54,892		
D-7502 Security Cameras Upgrades	1,124,627	1,124,627		1,124,627		
D-7503 Clock System Upgrades	76,507	76,507		76,507		
D-7504 Playgrounds Upgrades	290,102	290,102	-	290,102		
D-7505 GMS Gym/MPB Bldg	12,035,306	12,035,306	-	12,035,306		
D-7506 Electrical Upgrades	930,567	930,567		930,567		
D-7507 MMS New 2-Story Classroom Bldg	14,630,000	14,630,000		14,630,000		
D-7508 HVAC	10,600,802	10,600,802		10,600,802		
D-7509 FH MPR Remodel	587,402	587,402		587,402		
D-7510 VG Modernization	4,508,222	4,508,222		4,508,222		
D-7511 RG Modernization	4,469,732	4,469,732	-	4,469,732		
D-7512 Technology Infrastructure	20,725,061	20,725,061		20,725,061		
D-7513 Lexington Reconstruction	31,117,584	31,117,584		31,117,584		
D-7515 EMS Gym/MPB, Admin & Kitchen	12,022,000	12,022,000		12,022,000		
D-7516 MMS Gym/MPB & Renovations	12,199,114	12,199,114		12,199,114		
D-7518 Erosion Control	65,000					65,000
D-7519 Fencing	1,311,138	1,311,138		1,311,138		
D-7522 Parking Lot Upgrades	219,869	219,869		219,869		
D-7524 Minor Renovations	314,945					
D-7526 Sign Walk Upgrades	500,000	440,990	59,010	91,357	349,633	408,642
D-7527 Window Replacements	226,000					
D-7528 Educational Technology	1,800,000	1,800,000		1,800,000		
D-7529 MG New Classroom/Renovations						
D-7531 AN New Classroom & Renovations						
D-7532 JU New Classroom & Renovations	10,194,550	8,000,000				
D-7533 NA New Classroom & Renovations	4,742,354	3,274,239	1,468,115	700,000	2,566,929	4,025,044
D-7599 Contingency	1,084,443		1,084,443			1,084,443
D-7599 Program Management	1,430,000					
Totals	172,270,639	166,850,761	5,619,909	167,544,091	5,136,521	1,724,047

EDUCATIONAL TECHNOLOGY BC

07/01/2016 - 06/30/2016

DATE	BC	AMOUNT	AMOUNT
Nov-16		20,000,000	20,000,000
Mar-17		6,000,000	14,000,000
Oct-19		7,000,000	7,000,000
TOTALS		28,000,000	41,000,000

	REVENUE	EXPENSE	NET
PROP FE PROCEEDS	13,000,000.00		13,000,000.00
INTEREST EARNED	234,287.07		15,234,287.07
TOTALS	13,234,287.07		13,234,287.07

Available for General Fund

6,100,701.00

Report Date: 06/24/2020

EDUCATIONAL TECHNOLOGY BOND FUND 2110 (PROF EE) EXPENSES

PO/Ref #	Vendor Name	Description	Total Authorized Fund 2110 Amount	Check Date	16/17	17/18	18/19	*19/20 to date	Total Expenses	Encumbrances
1705014	Apple	Teacher Computers	\$ 16,156.69	5/30/2017	16,156.69				\$ 16,156.69	\$ -
1707275	Unistar	Student Computers	\$ 16,156.69	5/30/2017	16,156.69				\$ 16,156.69	\$ -
1704993	Apple	Teacher Comput	\$ 15,919.72	5/30/2017	15,919.72				\$ 15,919.72	\$ -
1704965										
1705093	Unistar	Teacher Software	\$ 8,171.61	5/30/2017	8,171.61				\$ 8,171.61	\$ -
1704964	CDW	Unironebook Labine	\$ 8,617.78	5/30/2017	8,617.78				\$ 8,617.78	\$ -
1800530	CDW	Student Computers	\$ 67,698.50	10/3/2017	67,698.50				\$ 67,698.50	\$ -
1800915	Apple	Teacher Computers	\$ 53,722.27	9/12/2017	53,722.27				\$ 53,722.27	\$ -
1800574	Troxell	Classroom Technology	\$ 286,718.55	9/26/2017	286,718.55				\$ 286,718.55	\$ -
1800576	Pathway Comm	Classroom Technology	\$ 2,273.21	10/3/2017	2,273.21				\$ 2,273.21	\$ -
1800575	CDW	Classroom Technology	\$ 19,848.72	10/3/2017	19,848.72				\$ 19,848.72	\$ -
1801667	CDW	Student Computers	\$ 67,698.50	10/3/2017	67,698.50				\$ 67,698.50	\$ -
1801864	CDW	Student Computers	\$ 617,825.25	12/8/2017	617,825.25				\$ 617,825.25	\$ -
1803010	FIREFLY	Classroom Technology	\$ 29,038.23	12/12/2017	29,038.23				\$ 29,038.23	\$ -
1805873	FIREFLY	Classroom Technology	\$ 1,060.43	5/8/2018	1,060.43				\$ 1,060.43	\$ -
1805564	Apple	Student Computers	\$ 318,396.63	5/8/2018	318,396.63				\$ 318,396.63	\$ -
1805597	Troxell	Classroom Technology	\$ 1,390.32	5/24/2018	1,390.32				\$ 1,390.32	\$ -
1806610	CDW	Student Computers	\$ 194,850.00	1/17/2019	194,850.00				\$ 194,850.00	\$ -
1900092	CDW GOVERNMENT	Student Computers	\$ 1,217,041.88	3/12/2019	1,217,041.88				\$ 1,217,041.88	\$ -
1900686	APPLE INC.	Teacher Computers	\$ 151,082.40	9/7/2018	151,082.40				\$ 151,082.40	\$ -
1900916	CDW GOVERNMENT	Student Computers	\$ 1,633,320.00	1/4/2019	1,633,320.00				\$ 1,633,320.00	\$ -
1901422	TROXELL COMMUNICATIONS	Classroom Technology	\$ 21,100.73	10/12/2018	21,100.73				\$ 21,100.73	\$ -
1902607	CDW GOVERNMENT	Student Computers	\$ 119,041.31	06/21/2019	119,041.31				\$ 119,041.31	\$ -
1901011	CDW GOVERNMENT	Student Computers	\$ 3,051.00	12/20/2018	3,051.00				\$ 3,051.00	\$ -
Claims & Returns		Claims & Returns	\$ (3,562.38)	2/14/2019	(3,562.38)				\$ (3,562.38)	\$ -
Claims & Returns		Claims & Returns	\$ (12,547.16)	2/22/2019	(12,547.16)				\$ (12,547.16)	\$ -
1906278	TROXELL COMMUNICATIONS	Classroom Technology	\$ 7,193.22	5/10/2019	7,193.22				\$ 7,193.22	\$ -
Claims & Returns		Claims & Returns	\$ (4,311.81)	6/4/2019	(4,311.81)				\$ (4,311.81)	\$ -
Claims & Returns		Claims & Returns	\$ (4,837.71)	6/14/2019	(4,837.71)				\$ (4,837.71)	\$ -
Claims & Returns		Claims & Returns C/L	\$ (1,330.73)	6/30/2019	(1,330.73)				\$ (1,330.73)	\$ -
Claims & Returns		Claims & Returns C/L	\$ (1,450.54)	6/30/2019	(1,450.54)				\$ (1,450.54)	\$ -
12000095	AREY JONES	Student Computers	\$ 98,310.54	3/10/2020	98,310.54				\$ 98,310.54	\$ -
12000191	AREY JONES	Student Computers	\$ 854,099.55	10/30/2019	854,099.55				\$ 854,099.55	\$ -
12001046	AREY JONES	Student Computers	\$ 98,310.54	3/10/2020	98,310.54				\$ 98,310.54	\$ -
12004460	Apple	Teacher Computers	\$ 286,267.13	2/11/2020	286,267.13				\$ 286,267.13	\$ -
Claims & Returns		Claims & Returns	\$ (2,682.34)		(2,682.34)				\$ (2,682.34)	\$ -
12006927	DIGITAL NETWORKS	Classroom Technology	\$ 470.89	03/18/2020	470.89				\$ 470.89	\$ -
12006917	DIGITAL NETWORKS	Classroom Technology	\$ 9,070.27	5/4/2020	9,070.27				\$ 9,070.27	\$ -
TOTALS			\$ 7,101,522.71		\$ 318,000.88	\$ 1,494,410.54	\$ 3,293,226.13	\$ 9,070.27	\$ 7,101,522.71	\$ -