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Under the direction of the site administrator, perform routine custodial activities at an assigned school site or District facility during the day shift; maintain buildings and adjacent grounds areas in a clean, orderly and secure condition; operate a variety of cleaning equipment used to perform job responsibilities.

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During periods of time when students are not in session, the Maintenance/Operations Department will assume the responsibility for direct supervision of Day Custodians. This department may also serve as a technical resource for the site administrator(s) in a variety of situations required in this position.

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ESSENTIAL DUTIES:

Perform routine custodial activities at assigned school sites or facilities during the day shift; sweep, scrub, mop, strip, wax, disinfect and polish floors; vacuum rugs and carpets in classrooms, offices, restrooms, auditoriums, k TJ ()Tj EMC /P <</MCID 20 >>BDC T* ()Tj EMC /P <</MCID 21 >

parking lots, playgrounds, athletic fields and other assigned areas; apply pest control methods to eradicate weeds and other pests according to established procedures.

Move and arrange furniture and equipment; prepare classrooms, gymnasiums and other facilities for special events or meetings as assigned; set up and assemble chairs, tables and other furniture and equipment; clean up furniture, equipment and debris following these events.

Lock and unlock doors, gates and windows as appropriate; turn lights on and off as needed; maintain security of assigned areas according to established guidelines; set alarms as appropriate; check fire extinguishers for proper charge level and report to appropriate personnel if charging is required.

Report safety, sanitary and fire hazards to appropriate personnel; inspect playground equipment for safety and report hazards as needed perform minor maintenance tasks such as installing pencil sharpeners, removing graffiti, repairing furniture, and painting, etc.; report need for maintenance and repairs to 3(s)-3nsded 5zap as w 12.68 0 Td [(p)c(e)4 Tw 52nafet7, s w 12 0 Td [(2 (k 506.(asm s)-1(a)4(f)3(e

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Understand and follow oral and written directions.
Work cooperatively with others.
Work independently with little direction.
Observe health and safety regulations.
Meet schedules and time lines.

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Any combination equivalent to: high school graduation or equivalent, and sufficient training and experience to demonstrate the knowledge and abilities listed above.

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Must possess a valid California driver's license and the ability to maintain qualification for district vehicle insurance coverage. Possession of appropriate CPR and First Aid certificates issued by an (0 6 \$ F H U W L I L H G S U R Y L G H U.

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ENVIRONMENT:

Indoor and outdoor work environment.
Subject to fumes, dust and odors.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a variety of custodial equipment.
Walking or standing for extended periods of time.
Seeing to perform custodial duties.
Lifting, carrying, pushing or pulling m