



DISTRICT ENGLISH LEARNER INSTRUCTIONAL COACH

DIRECTLY RESPONSIBLE TO

Director, Language Acquisition and Categorical Programs

PRIMARY FUNCTION

The Instructional Coach will serve on the Educational Services Leadership team and will collaborate closely with the principals and teachers to enhance the instructional program. The instructional coach provides ongoing support to teachers offering feedback, demonstrating lessons in specified curricular areas (language arts, math, science, history/social studies, technology, etc.), supporting the implementation of student assessments, and providing professional development.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Attend required professional development
- Attend required school district meetings
- Teach demonstration lessons
- Organize and implement staff development for certificated and classified staff working with English learners to use English Language Development (ELD) Standards and effective strategies for English learners
- Provide leadership in the development of the individual school instructional plans for English learners
- Provide ongoing training and support to English Language Development Assistants (ELDA)
- Facilitate the assessment process using state required assessments
- Meet with grade-level teams to discuss the instructional program, calibrate student work, analyze assessment data, etc.
- Submit required reports
- Provide professional development and organize follow up training as required
- Implement all grant requirements specific to the position
- Coach teachers in assigned curricular areas, which includes content standards, instructional strategies, classroom management, assessments, and technology integration
- Attend necessary meetings (e.g., DAC, ELAC, DELAC, EL Facilitator meetings, etc.)

JOB REQUIREMENTS

Credential:

- Valid California teaching credential

Minimum Qualifications:

- Familiar with current bilingual education philosophy and Second Language Acquisition theory as well as cross-cultural issues
- Prior experience coaching teachers
- Experience as a presenter of staff development
- Experience as a demonstration teacher

Personal Qualities:

- Ability to work cooperatively with public, administration, pupils, and fellow employees
- Competency in adapting and weaving technology into instructional components of the program
- Oral and written communication skills
- Confidentiality, tact, patience, and courtesy

WORKING CONDITIONS

ENVIRONMENT:

- Indoor and outdoor work environment
- Work hours are consistent with normal District office hours up to an eight-hour day

PHYSICAL ABILITIES:

- Sitting or standing for extended periods of time
- Walking extended lengths to move around offices, campuses, and the community

HAZARDS:

- Potential exposure to communicable diseases and contact with blood and other body fluids

SALARY

In accordance with Certificated Educators Salary Schedule