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David Miyashiro, Ed.D.

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REQUIRED ANNUAL NOTIFICATION OF THE RIGHTS OF PARENTS OR GUA

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ESSA Section 1112[e][2][A] 39
HOMEWORK ASSIGNMENTS FOR SUSPENDED STUDENTS-EC 48913.5 39
PUPIL INSURANCE FOR ATHLETIC TEAMS-EC 32221.5 39
SCHOOL ACCREDITATION-

DISRUPTION IN PUBLIC SCHOOL OR MEETING-EC 32210 52
MEDICAL RECORD SHARING-HSC 120440.....52

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RULES AND PROCEDURES ON SCHOOL DISCIPLINE-EC 35291

ALL STUDENTS

A. Suspension and Expulsion

1. Suspension-EC 48900, 48900.5

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r) inclusive:

a. (1) Caused, attempted to cause, or threatened to cause physical injury to another person; (2) Willfully used force or violence upon the person of another, except in self-defense.

l. inclusive, shall not be suspended for any of the acts enumerated paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.

ii.

section and related to school activity or attendance that occur at any time, including but not limited to, any of the following:

i. While on school grounds.
ii. While going to or coming from school.
iii. During the lunch period whether on or off the campus.
iv. During, or while going to or coming from, a school sponsored activity.

t. A pupil who aides or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline

B. Pupil Discipline: Suspensions: Willful Defiance EC 48901.1; 48900

School districts may not suspend a student for disrupting school activities or otherwise willfully defying the valid authority of school personnel engaged in the performance of their duties for grades 1 to 12, inclusive. Suspension for these acts is further prohibited for grades 6 to 8 through July 1, 2025. Recommendations for expulsion of a student for these acts remains prohibited for students enrolled in any grade.

C. -

EC 48900.1

Pursuant to board policy, a teacher may require a parent or guardian of a pupil who has been suspended by a teacher pursuant to Section 48910 for either committing an obscene act, engaging in habitual profanity or vulgarity or disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties, to attend a portion of a school day in the classroom of his or her child or ward.

D.

d. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

Districts are also required to display the policy in a prominent location and include it in an orientation for employees and students. These policies shall include information as to where to obtain specific procedures for reporting charges of sexual harassment and available remedies. The poster must meet the following requirements:

1) The language in the poster shall be age appropriate and culturally relevant, and the school site may partner with local, state,

absence, and the pregnant or parenting pupil is not required to complete any academic work during this period.

A pregnant or parenting pupil may return to their previous school and course of study and is entitled to make up opportunities for any work missed during the leave. These students are allowed to enroll in a fifth year of high school in order to complete any state or local graduation requirements, except when the school finds that the pupil is reasonably able to complete these requirements in time to graduate high school by the end of their fourth year.

A pregnant or parenting pupil who does not wish to reenroll in his or her previous school is entitled to alternative education options offered by the local education agency. If so enrolled, the pupil shall be given educational programs, activities, and courses equal to those they would have been in if participating in the regular program. Furthermore, a school may not penalize a student for using any of the accommodations mentioned above.

If a student believes that his or her school is discriminating on the basis of sex in opposition to the rights and entitlements listed above, that student can file a complaint through the standard Uniform Complaint Procedures of *California Code of Regulations*, Title 5 Sections 4600, et. seq.

Education and Support Services for Pregnant and Parenting Students

Pregnant and parenting students shall retain the right to participate in any comprehensive school or educational alternative program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or his/her child, including independent study, alternative schools/program of choice, continuation program, and adult education.

Any education program or activity that is offered separately to pregnant students, including any class or extracurricular activity, shall be equal to that offered to other district students. A student's participation in such programs shall be voluntary.

Services

To the extent feasible, educational, and related support services shall be provided, either through the district or in collaboration with community agencies and organizations, to meet the needs of pregnant and parenting students and their children. Such services may include, but are not limited to:

1. Childcare and development services for the children of parenting students on or near school site(s) during the school day and during school-sponsored activities
2. Parenting education and life skills instruction
3. Special school nutrition supplements for pregnant and lactating students pursuant to Education Code.
4. Supplemental instruction to assist students in achieving grade-level academic standards and progressing toward graduation

As appropriate, teachers, administrators, and/or other personnel who work with pregnant and parenting students shall receive related professional development.

Absences

Pregnant or parenting students may be excused for absences related to confidential medical appointments. The Superintendent or designee shall grant a student a leave of absence due to pregnancy, childbirth, false pregnancy, termination of pregnancy, and related recovery for as long as it is deemed medically necessary by a physician. At the conclusion of the leave, the student shall be reinstated to the status held when the leave began.

A parenting student may request exemption from attendance because of personal services that must be rendered to a dependent. A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions.

Accommodations for Lactation

Schools shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (Education Code 222)

1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child
2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk
3. Access to a power source for a breast pump or any other equipment used to express breast milk
4. Access to a place to store expressed breast milk safely
5. A reasonable amount of time to accommodate the student's need to express breast milk or breastfeed an infant child

Complaints

Any complaint of discrimination on the basis of pregnancy or marital or parental status shall be addressed through the district's uniform complaint procedures. Any complaint alleging district noncompliance with the requirements to provide reasonable accommodations for lactating students also may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures. A complainant who is not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE). If the district or the CDE finds merit in an appeal, the district shall provide a remedy to the affected student.

If you would like to place a complaint or would like additional information, please contact: Karen Minshew, Assistant Superintendent, Educational Services, minshew@cajonvalley.net, 619-588-3086.

CALIFORNIA HEALTHY YOUTH ACT-EC 51934, 51938

notifications. Parents or guardians have a right to review the test, questionnaire, or survey if they wish.

The excused pupil shall not be subject to disciplinary action, academic penalty, or other sanction if the pupil's parent or guardian declines to permit the pupil to receive comprehensive sexual health education or HIV prevention education or to participate in anonymous, voluntary, and confidential tests, questionnaires, or surveys on pupil health behaviors and risks.

While comprehensive sexual health education, HIV prevention education, or anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks is being administered, an alternative educational activity shall be made available to pupils whose parents or guardians have requested that they not receive the instruction or participate in the test, questionnaire, or survey. More information can be found online at Policies & Regulations; 6142.1.

PUPIL SAFETY: HUMAN TRAFFICKING

immunizations. Parents/guardians should check with their pediatrician, family physician or medical clinic to ensure their child is fully immunized. A child will be excluded from virtual or in person school if these requirements are not met.

Cajon Valley Union School District shall follow all laws, rules, and regulations regarding immunizations required for students to enroll. Cajon Valley Union School District shall not admit any student until the student is properly immunized as required by law. If there is good cause to believe a student has been exposed to a disease and his or her proof of immunization does not show proof of immunization against that disease, Cajon Valley Union School District may temporarily exclude the child from school until the local health officer is satisfied that the child is no longer at risk of developing or transmitting the disease. [EC 49451]

IMMUNIZATION REQUIREMENTS BY AGE AND GRADE

All Students Enrolled in UTK/TK/K-12

Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) Five (5) doses

- Four (4) doses okay if one was given on or after 4th birthday.
- Three (3) doses okay if one was given on or after 7th birthday.
- For 7th-12th graders, at least one (1) dose of pertussis-containing vaccine is required on or after 7th birthday.

Polio (OPV or IPV) Four (4) doses

- (3 doses okay if one was given on or after 4th birthday)

Hepatitis B (Hep B) Three (3) doses

- (Not required for 7th grade entry)

Measles, Mumps, and Rubella (MMR) Two (2) doses

- (Both given on or after 1st birthday)

Varicella (Chickenpox) Two (2) doses

- History of disease or positive lab results do NOT meet this requirement.

These immunization requirements apply to new admissions and transfers for all grades, including transitional kindergarten, and for students with previous immunization exemptions. All permanent medical exemptions expire at the end of preschool and the end of 6th grade. Temporary medical exemptions are valid for no longer than 12 months.

MEDICATION AND SELF-ADMINISTRATION OF ASTHMA MEDICATION - EC 49423

The California Education Code (E.C. 49422, 49423) states that any student who requires medication or a health-related procedure prescribed by a physician during the regular school day, may be assisted by the school nurse or other designated school personnel if the district receives:

- A written statement from the physician detailing the method, amount, and time schedules that the medication or procedure is to be administered, and
- district to administer the medication or procedure.

All medications must be in the original pharmacy container with the original prescription label adhered to the container. Students may carry and self-administer prescription auto-injectable

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CONTINUING MEDICATION REGIMEN-EC 49480

The parent or legal guardian of any pupil on a continuing medication regimen for a non-episodic condition shall inform the school nurse or other contact person of the medication being taken, method of administration, time and frequency, the current dosage, and the name of the supervising physician. The school nurse may communicate with the physician and may counsel

intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

2. Be taught in a manner consistent with the development and implementation of individualized education programs; and
3. Be consistent with the requirements of Education Code relating to pupil restraint and seclusion.

The content of the training shall include, but is not limited to, all the following:

1. Positive behavioral intervention and supports, including collections, analysis, and use of data to inform, plan and implement behavioral supports.
2. How to understand and address challenging behaviors, including evidence-based strategies for preventing those behaviors; and
3. Evidence-based interventions for reducing and replacing challenging behaviors, including de-escalation techniques.

The LEA contracting with the NPS/NPA shall annually verify compliance with these training requirements and the NPS/NPA shall annually report to the California Department of Education

provided upon request.

NPS/NPA Administrator Credential/License: The NPS/NPA is required to document (in the application for certification with CDE) that the administrator of the NPS/NPA holds or is in the process of obtaining one of the following:

1. An administrative credential granted by an accredited postsecondary education in institution and two years of experience with students with disabilities.
2. A pupil personal services credential and authorizes school counseling or psychology.
3. A license as a clinical social worker issued by the Board of Behavioral Sciences.
4. A license in psychology regulated by the Board of Psychology.
5. postsecondary institution in education, special education psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation.
6. A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator.
7. A license as a marriage and family therapist certified by the Board of Behavioral Sciences
8. A license as an educational psychologist issued by the Board of Behavioral Sciences; or
9. A license as a professional clinical counselor issued by the board of Behavioral Sciences.

<u>NPS/NPA notification of Law Enforcement Involvement</u>: An NPS/MPA is required to notify CDE, and LEA of any student involved incident at the NPS/NPA in which law enforcement was contacted. This notification shall be provided in writing no later than one business day after the incident occurred.

<u>: A NPS</u>
serving students with significant behavioral needs or who have a BIP must have an individual onsite during school hours who is qualified a

to protect the immediate health and safety of a student, including hearing or vision screenings, or any physical examination or screening permitted or required under state law. Parents have the

state law requirement.

The educational services may be provided at the shelter pending a determination by the educational rights holder regarding the educational placement of the child.

All educational and school placement decisions shall be made to ensure that the child is placed in the least restrictive educational programs and has access to academic resources, services, and extracurricular and enrichment activities that are available to all pupils. In all instances, educational and school placement decisions shall be based on the best interests of the child.

Cajon Valley Union School District has designated Miguel Gavillan; 619-593-5219, as the educational liaison for pupils in foster care. The role of educational liaison is advisory with respect to placement decisions and determination of school of origin and does not supersede the role of the parent or guardian retaining educational rights, a responsible adult appointed by the court, a surrogate parent or a foster parent exercising their legal rights with respect to the education of the child in foster care. The educational liaison serves the following roles:

1. Ensures and facilitates proper educational placement, enrollment in school, and checkout from school for children in foster care.

2. Assists children in foster care when transferring from one school to another school or from one school district to another school district in ensuring proper transfer of credits, records, and grades.

3. When designated by the Superintendent, notifies attorney and child welfare agency representative(s) of pending disciplinary proceedings and pending manifestation determination proceedings if they are also eligible to r8pTf1 0 0 1 358.63 401.47 Tm0 g0 0

to the statewide coursework requirements, unless the local educational agency makes a finding that they are

determine whether a child in foster care or a pupil who is a homeless youth is reasonably able to

high school.
graduation requirements within a fifth year of high school, the local educational agency shall do all of the following:

1. Inform the pupil of their option to remain in school for a fifth year to complete the local

2. Inform the pupil, and the educational rights holder, about how remaining in school for a

A transfer shall not be requested solely to qualify for an exemption under this section.

The local educational agency shall accept coursework satisfactorily completed by a child in foster care or a pupil who is a homeless youth while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school even if the pupil did not complete the entire course and issue that pupil full or partial credit for the coursework completed.

The local educational agency may not require a child in foster care or pupil who is a homeless youth to retake a course if the pupil has satisfactorily completed the entire course in a public school, a juvenile court school, or a nonpublic, nonsectarian school. If the pupil did not complete the entire course, the local educational agency may not require the pupil to retake the portion of the course the pupil completed unless the local educational agency in consultation with the educational rights holder, finds that the pupil is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the child in foster care or pupil who is a homeless youth shall be enrolled in the same or equivalent course, if applicable, so that the pupil may continue and complete the entire course. The pupil shall not be prevented from taking or retaking a course to meet eligibility requirements for admission to the Califo

educational agency under the Uniform Complaint Procedures set forth in Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the Califorfia Code of Regulations.

the CDE's receipt of the appeal.

If a local educational agency finds merit in a complaint, or the Superintendent finds merit in an appeal, the local educational agency shall provide a remedy to the affected pupil.

ged child or children, enrolled in kindergarten through twelfth grade, in the household of an active-

1211.

Children of military families who transfer between schools any time after the completion of the

to the statewide coursework requirements, unless the local educational agency makes a finding

graduation vequirements in time to
year of high school.

agency should determine whether the child of a military family is reasonably able to complete

school.
requirements within a fifth year of high school, the local educational agency shall do all of the following:

1. Inform the pupil of his or her option to remain in school for a fifth year to complete the

2. Inform the pupil, and the educational rights holder, about how remaining in school for a

ion.

3. Provide information to the pupil about transfer opportunities available through the California Community Colleges.

4. Permit the pupil to stay in school for a fifth year to complete the local educational

   of age or older, or, if the pupil is under 18 years of age, upon agreement with the educational rights holder.

Within 30 calendar days of the date that a pupil who is a child of a military family who may qualify for the exemption from local graduation requirements transfers into a school, the school of the availability of the exemption and whether the pupil qualifies for an exemption.

If the District fails to provide timely notice, the pupil shall be eligible for the exemption from local graduation requirements, even if that notification occurs after the pupil no longer meets the

If a child of a military family is exempt from local graduation requirements pursuant to this section and completes the statewide coursework requirements before the end of his or her fourth year of high school and that pupil would otherwise be entitled to remain in attendance at the school, a school or local educational agency shall not require or request that the pupil graduate before the end of his or her fourth year of high school, nor shall the child of a military family be required to accept the exemption or be denied enrollment in courses for which they are otherwise eligible.

If a child of a military family is not exempt from local graduation requirements or has previously declined the exemption pursuant to this section, a local educational agency shall exempt the pupil at any time if an exemption is requested by the pupil and the pupil qualifies for the

the pupil is enrolled in school or if the pupil transfers to another school or school district.

A school district shall not require, and a parent or guardian shall not request a child of a military family to transfer schools solely to qualify the pupil for an exemption under this section.

The local educational agency shall accept coursework satisfactorily completed by a pupil who is a child of a military family while attending another public school (including schools operated by the United States Department of Defense), a juvenile court school, or a nonpublic, nonsectarian

school or agency even if the pupil did not complete the entire course and issue that pupil full or partial credit for the coursework completed.

The local educational agency may not require a child of a military family to retake a course if the pupil has satisfactorily completed the entire course in a public school, a juvenile court school, or a nonpublic, nonsectarian school or agency. If the pupil did not complete the entire course, the local educational agency may not require the pupil to retake the portion of the course the pupil completed unless the local educational agency in consultation with the educational rights holder, finds that the pupil is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the child of a military family shall be enrolled in the same or equivalent course, if applicable, so that the pupil may continue and complete the entire course. The pupil shall not be prevented from taking or retaking a course to meet eligibility requirements for admission to the California State University or University of California.

A complaint of noncompliance with the requirements of this section may be filed with the local educational agency under the Uniform Complaint Procedures set forth in Chapter 5.1

SCHOOL BUS AND PASSENGER SAFETY-EC 39831.5

•

Notwithstanding EC 48200, a pupil may alternatively comply with the residency requirements for school attendance in a school district, if they meet any of the following:

1. A pupil who is placed within the boundaries of the school district in a foster home or licensed children's institution as defined in EC 56155.5 or a family home within the boundaries of the school district pursuant to a commitment or a placement under the Welfare and Institutions Code.
2. A pupil who is in foster care who remains in their school of origin.
3. A pupil for whom inter-district transfer has been approved.
4. An emancipated pupil who resides within the boundaries of the school district.
5. A pupil who lives in the home of a care giving adult that is located within the boundaries of the school district.
6. A pupil residing in a state hospital located within the boundaries of the school district.
7. A pupil whose parent or legal guardian resides outside of the boundaries of that school district but is employed and lives with the pupil at the place of their employment within the boundaries of the school district for a minimum of three days during the school week.
8. One or both of the parents or legal guardians of the pupil are physically employed within the boundaries of the school district for a minimum of 10 hours during the school week.
9. A school district shall allow a pupil who is a child of a military family to continue their education in the school of origin, regardless of any changes of residence of the military a child of a military family.
10. A school district shall allow a pupil who is a migratory child to continue attending their school of origin, or a school within the school district of origin regardless of any change of residence of the pupil; and
11. A pupil whose parent or parents were residents of this state and have departed California against their will, and if the pupil seeks admission to a school of a school district, shall be admitted, regardless of their current residency, provided the pupil has:
    a. Official documentation evidencing the departure of their parent or legal guardian.
    b. Moved outside of California as a result of their parent or legal guardian departing against their will and the pupil lived in California immediately before moving outside of California; and,
    c. Provides documentation that the pupil was enrolled in a California public school immediately before moving outside of California.

    Migratory students have the right to attend their school of origin in a similar manner to the rights provided to foster students and homeless students. Migratory students must be allowed to continue to attend their school of origin regardless of any subsequent change

continue at the school of origin through graduation. The school of origin is required to

education services.

The governing board of Cajon Valley Union School District has adopted a board policy regarding the process it follows for conducting investigations to determine whether a pupil meets residency requirements for school attendance in the school district. A copy of the Cajon Valley Union School District Board Policy is located at Policies & Regulations / 5111.1.

B. Statutory Attendance Options

Pursuant to EC 48980(g), the annual notification shall advise the parent or guardian of all existing statutory attendance options and local attendance options available in the school district. This notification component shall include all options for meeting residency requirements for school attendance, programmatic options offered within the local attendance areas, and any special programmatic options available on both an inter-district and intra-district basis. This notification component also shall include a description of all options, a description of the procedure for application for alternative attendance areas or programs, an application form from the school district for requesting a change of attendance, and a description of the appeals process available, if any, for a parent or guardian denied a change of attendance. The notification component also shall include an explanation of the existing statutory attendance options.

1. **Intra-district Choice Policy (EC 35160.5(b):** Residents of the school district may apply to other schools within the school district for their child to attend on a space available basis.

2. **Inter-district Attendance (EC 46600, et seq.)**: The parent or guardian of a pupil may seek release from the home district to attend a school in any other school district. Each school district of resident and school district of proposed enrollment shall post on its Internet Web site the procedures and timelines, including a link to the policy of the governing board of the school district, regarding a request for an inter-district transfer permit in a manner that is accessible to the public without a password. The information posted on the Internet Web site shall include, but need not be limited to, the following:

    i. The date upon which the school district will begin accepting and processing inter-district transfer requests for the subsequent school year.
    ii. The reasons for which the school district may approve or deny a request, and any information or documents that must be submitted as supporting evidence.
    iii. If applicable, the process and timelines by which denial of a request may be appealed within the school district before the school district renders a final decision.
    iv. That failure of the parent to meet any timelines established by the school district shall be deemed an abandonment of the request.
    v. Applicable timelines for processing a request, including statements that the school district shall do both of the following:

3. Notify a parent submitting a current year request, as defined in Section 46600.1, of its final decision within 30 calendar days from the date the request was received.

G. Excused Absence; Justifiable Personal Reasons; Credit (EC 48205); Truancy (EC 48260, et seq.)

State law permits students to be absent for justifiable reasons and allows for completion of missed assignments. Students who are absent without valid excuse, and their parents/guardians, may be subject to truancy and/or criminal proceedings under Education Code section 48260, et seq.

- **Excused Absences:**

1) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
   (a) ,
   mental or behavioral health. The state board shall update its illness

   scope of this paragraph.
   (b) Due to quarantine under the direction of a county or city health officer.
   (c) For the purpose of having medical, dental, optometric, or chiropractic services rendered.
   (d) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
   (e) For the purpose of jury duty in the manner provided for by law.
   (f)

2) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit, therefore. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
3) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
4) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
5) "Immediate family," as used in this section, means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

group of people.

Truancy EC 48264.5:

a. The first time a truancy report is issued, the pupil and, as appropriate, the parent or legal guardian, may be requested to attend a meeting with a school counselor or

attendance.
b. The second time a truancy report is issued within the same school year, the pupil may be given a warning by a peace officer pursuant to Penal Code section 830.1. The pupil may also be assigned to an after-school or weekend study program

c. The third time a truancy report is issued within the same school year, the pupil shall be classified as a habitual truant and may be required to attend an attendance review board or a truancy mediation program pursuant to EC 48263.
d. The fourth time truancy is issued within the same school year, the pupil may be within jurisdiction of the Juvenile Court that may adjudge the pupil to be a ward of the court pursuant to Welfare and Institutions Code section 601.

FINGERPRINTING PROGRAM-EC 32390

Cajon Valley Union School District does not offer a voluntary fingerprinting program.

SEX EQUITY IN CAREER COUNSELING AND COURSE SELECTION-EC 221.5(d)

Commencing in Grade 7, school personnel shall assist pupils with course selection or career counseling, affirmatively exploring the possibility of careers, or courses leading to careers based gender. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions.

FINANCIAL ASSISTANCE FOR ADVANCED PLACEMENT FEES-EC 48980(j), 52242

A school district may help pay for all or part of the costs of one or more advanced placement examinations charged to economically disadvantaged pupils.

TEACHER QUALIFICATIONS

Parents or guardian of all pupils may request specified professional qualifications of the student's classroom teacher(s) and assigned paraprofessional(s), including, at a minimum, the following:

Whether the

- has met the State qualification and licensing criteria for the grade level and subject areas that the teacher provides instruction.
- is teaching under an emergency or other provisional status through which State qualification or licensing criteria have been waived; and
- is teaching in the field of the discipline of the certification of the teacher.

Whether the child is provided services by paraprofessionals and, if so, their qualifications.

EMPLOYEE INTERACTIONS WITH PUPILS-EC 44050

A school district that maintains a section on employee interactions with pupils in its employee code of conduct shall (1) provide a written copy of the section on employee interactions with pupils in its code of conduct to the parent or guardian of each enrolled pupil at the beginning of each school year and (2) post the section on employee interactions with pupils in its code of conduct, or provide a link to it, on each of a school of a local educational agency does not have its own Internet Web site, on the local educational

PARENT ATTENDANCE OF SUSPENDED STUDENTS DURING SCHOOL DAY-
EC 48900.1

Cajon Valley Union School District does have a policy authorizing teachers to require the parent or guardian of a suspended pupil to attend a portion of a school day in the class of the suspended pupil. More information can be found online Policies & Regulations; 5144.4 BP.

ESSA Section 1112[e][2][A]

Parents may request, and Cajon Valley Union School District will provide the parents on request (and in a timely manner), information regarding any state or school district policy regarding student participation in any assessme1 0 0ct will provide the parents on request

any combination of these methods.

A school district that has within its jurisdiction a school that has elected to be accredited by WASC or any other chartered accrediting agency shall require that school to publish all results of

restrictions. If a student requires a modified program, parents/ guardians must inform the school ifications are made.

For district updated COVID-19 information, visit https://www.cajonvalley.net/covid19info

PUPIL RECORDS; NOTIFICATION OF RIGHTS-20 U.S.C. 1232g; EC 49062-49069.7

Student records are any items of information (in handwriting, print, tape, film, computer, or other medium) gathered within or outside the district that are directly related to an identifiable student and maintained by the district, required to be maintained by an employee in the performance of the employee's duties, or maintained by a party acting for the district. Any information maintained for the purpose of second-party review is considered a student record. Student records include the student's health record. (Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3)

Student records do not include: (Education Code 49061, 49062; 34 CFR 99.3)

1. Directory information - as pursuant to Education Code 49073

2. Informal notes compiled by a school officer or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute employee

3. Records of the law enforcement unit of the district, subject to 34 CFR 99.8

4. Records created or received by the district after an individual is no longer a student and that are not directly related to the individual's attendance as a student

5. Grades on peer-graded papers before they are collected and recorded by a teacher

A student's citizenship status, immigration status, place of birth, or any other information indicating national origin will not be released without parental consent or a court order.

Legitimate educational interest is an interest held by any school official, employee, contractor, or consultant whose official duties, responsibilities, or contractual obligations to the district, whether routine or as a result of special circumstances, require access to information contained in student records.

School officials and employees are officials or employees, including teachers, whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require access to student records. (34 CFR 99.31)

Access Log

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record and the legitimate educational

interest of the requester. (Education Code 49064) The Custodian of Records will maintain this log at the central office.

Custodian of records is the employee responsible for the security of student records maintained by the district and for devising procedures for assuring that access to such records is limited to authorized persons. (5 CCR 433)

Parents, pupils 18 and over, pupils 14 and over that are both homeless and an unaccompanied

Parents have a right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:cerning

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Parents have a right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address

The anti-discrimination and anti-harassment policies shall also be posted in schools and administrative offices.

PUPIL PROTECTIONS RELATING TO IMMIGRATION AND CITIZENSHIP STATUS-EC 234.7

Except as required by state or federal law or as required to administer a state or federally

- Certain school publications
- Outside organizations including, but not limited to, companies that manufacture class rings or publish yearbooks.
- Military recruiters
- Post-secondary educational institutions
- Outside governmental agencies

No information may be released to a private profit-making entity other than employers,

PUPIL FEES-EC 490130

Cajon Valley Union School District maintains a policy concerning the provision of a free education to pupils and for filing a complaint of non-compliance pursuant to the Uniform Complaint Procedures with the principal of the school alleged to be in non-compliance. More information is available online at www.cajonvalley.net/domain/1579.

RIGHTS OF PARENTS OR GUARDIANS TO INFORMATION-EC 51101

Parents/guardians of pupils enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children within the public schools, to be informed by the school, and to participate in the education of their children, as follows:

1.

15. To question anything in their child's record that the parent feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school.
16. To be notified, as early in the school year as practicable pursuant to EC 48070.5, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child. Parents and guardians of pupils, including those

DRESS CODE/GANG APPAREL-EC 35183

Students are expected to come to school appropriately dressed. Students failing to dress

operated school can be found on

b. Emergency or Transitional Shelter
c. Temporarily with another person or family due to loss of housing (eviction or an inability to pay the rent or other bills, destruction or damage to the

SCHOOL VISITING PROCEDURES-EC 51101(a)(12)

Cajon Valley Union School District policy concerning visiting procedures may be found online at Policies & Regulations 1250 BP, Penal Code 627.6: requires schools to post at every entrance a notice of visitor registration requirements, registration hours, registration location, and penalties for the violation of the registration requirements.

WALKING OR RIDING A BIKE TO SCHOOL-VC 21212

Cajon Valley Union School District requests that parents or guardians of children who walk or ride their bike to school plan a safe route to school with their children. The route shall not involve shortcuts through private property and all students are expected to exhibit good behavior. Furthermore, a student under 18 years of age may be fined for not wearing a properly fitted and fastened helmet, and the parent or legal guardian of a minor who violates this section shall be jointly and severally liable with the minor for the fine.

SEARCH OF SCHOOL LOCKERS

lockers may be found online at Policies & Regulations / 5145.12.

CYBER SEXUAL BULLYING-EC 234.2

Cajon Valley Union School District may suspend or expel students who engage in cyber sexual

described above, available at the Healthy Kids Resource Center website and other sources. The California Department of Education has developed information regarding cyber sexual bullying available at http://www.cde.ca.gov/ls/ss/se/bullyingprev.asp

LOCAL SCHOOL WELLNESS POLICY-EC 49432

The local school wellness policy for each Cajon Valley Union School District school is available at https://www.cajonvalley.net/Domain/2169.

ILLEGAL RECORDING OF CONFIDENTIAL COMMUNICATION-PC 632, EC 51512

It is unlawful to intentionally eavesdrop on or record confidential communication between two or more parties without the consent of all parties to the confidential communication. The eavesdropping or recording of a confidential communication includes by means of any electronic amplifying or recording device whether the communication is carried on among the parties in the presence of one another or by means of a telegraph, telephone, or other device, except a radio. Such an act is punishable by a fine not exceeding two thousand five hundred dollars ($2,500), or imprisonment in the county jail not exceeding one year, or in the state prison, or by both that fine and imprisonment. Additionally, pursuant to Education Code section 51512, the use by any person, including a student, of any electronic listening or recording device in any classroom without prior consent of the teacher and the principal is prohibited. Any person, other than the student, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation is subject

PUPIL SUICIDE PREVENTION POLICIES-EC 215

Before the beginning of the 2020-21 school year, the governing board or body of a local educational agency that serves pupils in kindergarten and grades 1 to 6 shall adopt a policy on pupil suicide prevention for the above grade levels. The age-appropriate policy shall be developed in consultation with school and community stakeholders, the county mental health plan, school-employed mental health professionals, and suicide prevention experts. The policy shall also, at minimum, address procedures relating to suicide prevention, intervention, and postvention.

The policy should address needs of high-risk student groups. The definition of high-risk groups includes (but not be limited to):

- Students bereaved by suicide.
- Students with disabilities, (mental health disorders, or substance abuse disorders)
- Homeless youth or in out-of-home settings, such as foster care
- LGBTQ students

BULLYING AND HARASSMENT PREVENTION INFORMATION-EC 234.6

Commencing with the 2020-21 academic year, each county office of education, school district, and charter school section shall ensure that all of the following information is readily accessible in a prominent location on the

guardians and pupils:

1.
2.
   including reference to the age appropriateness of that policy.
3. The definition of discrimination and harassment based on sex, and the rights derived from the Sex Equity in Education Act
4.

SCHOOL START TIME-EC 46148

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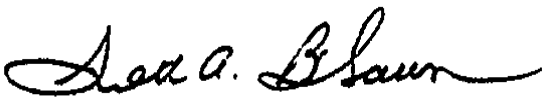
VOLUNTARY STUDENT ACCIDENT INSURANCE 2023/202



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UNIFORM COMPLAINT PROCEDURES (UCP)
ANNUAL NOTICE

UCP Annual Notice

- Programs and Activities Subject to the UCP

- Pupil Fees

1. Please give the facts about your complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.

_____

_____

_____

_____

- **The Williams Complaint Classroom Notice**

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-

- **The Williams Complaint Form**

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-

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WHAT IS TITLE IX?

Title IX of the Education

and special education programs may be filed by any individual, public agency, or organization. (5 CCR **4630**)

- Any complaint alleging noncompliance with the law regarding the prohibition against requiring students to pay student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school. However, any such complaint shall be filed no later than one year from the date the alleged violation occurred. (Education Code **49013**, **52075**; 5 CCR **4630**)
- A complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) may be filed only by a person who alleges that he/she personally suffered the unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to it. The complaint shall be initiated no later than six months from the date when the alleged unlawful discrimination occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR **4630**)
- When a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.
- When the complainant or alleged victim of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) requests confidentiality, the compliance officer shall inform him/her that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.
- If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR **4600**)
- Forward complaints to Karen Minshew, Assistant Superintendent, Educational Services, email: **minshew@cajonvalley.net**; Tel: 619-588-3086

Source

Source: CVUSD **Administrative Regulation 5145.3 (web address: http://go.boarddocs.com/ca/cvusd/Board.nsf/goto?open&id=BFNKPN52101C)** (5 CCR **4630**)

An explanation of how the complaint will be investigated and how the complainant may further pursue the

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NOTICE OF K-8 DESTRUCTION OF PUPIL RECORDS

The Cajon Valley Union School District Student Record Regulations authorize public school districts to destroy student records within three (3) years of a student's transfer, or withdrawal from the school district. The Student Development department periodically reviews student records and destroys outdated, or irrelevant information contained within a student's record per 5125 BP. In accordance with applicable state and federal regulations, the Cajon Valley Union School District does hereby notify you of its intent to destroy student records relating to you or your child within sixty (60) days of the date of this notice. The records to be destroyed include, but are not limited to, documentation contained within yours or your child's student record - whichever is applicable. A copy of your child's or your student enrollment transcript - whichever is applicable - will, however, be maintained by the District for at least sixty (60) years following your child's or your graduation, transfer, or withdrawal from the District - whichever is applicable. California regulations require that the District provide you with prior written notice of its intent to destroy student records and that you be given an opportunity to obtain copies of all records to be destroyed. Records to be destroyed will be everything before October 2020. If you would like to be provided with copies of the records to be destroyed, please submit a written request to the Office of Student Development within the next thirty (30) days with the following information:

- Student's full name
- Student's D.O.B
- Person requesting & contact information/phone #
- School and dates attended.

Note: